

WORKFORCE DEVELOPMENT STRATEGY 2010 WORKSHOPS

'Building a Stronger Community Sector'

DARWIN Salvation Army Lee Point Rd
15 April 9.00am-12noon for managers & 1.00pm-4.00pm for workers

NHULUNBUY Training Centre Chesterfield St
19 April 9.00am- 12noon for workers
20 April 9.00am-12noon for managers

KATHERINE Training Centre Second St
29 April 12noon-3.00pm for workers
30 April 9am-12noon for managers

TENNANT CREEK Training Centre Staunton St
6 May 9.00- 12noon for workers & 1.00pm-4.00pm for managers

ALICE SPRING Andy McNeill Room Town Council Todd St
20 May 12noon-4.00pm for workers
21 May 9.00am-1.00pm for managers

DARWIN Salvation Army Lee Point Rd
29 & 30 March 9.30am-12.30pm
22 & 23 April 9.30am-12.30pm
11 & 12 May 9.30am-12.30pm

KATHERINE Training Centre Second St
25 & 26 March 1.00pm -4.00pm & 9.00am-12noon

ALICE SPRINGS Andy McNeill Room Town Council Todd St
27 & 28 April 10.30am – 1.30pm
29 & 30 April 10.30am – 1.30pm

DARWIN Somerville Community Services Lee Point Rd
24 March 8.30am-9.30am
21 April 8.30am-9.30am
19 May 8.30am -9.30am

REGISTER YOUR INTEREST NOW

Bullying in the Workplace:

Workplace bullying is a form of repeated unreasonable behaviour, which threatens, intimidates or humiliates a person in the workplace and creates a risk to their health and safety.

In a recent workforce survey workplace bullying was identified as one of the three top reasons why workers leave the Community Sector.

With two distinct workshops, one targeted at managers and one at workers, participants will learn what workplace bullying is, the ramifications of it on both a personal and an organisational level plus how to establish effective risk management strategies.



NT Working Women's Centre

Workforce Financials:

As a manager what financial skills and knowledge do you need?

What expectations should you have of your finance staff?
Does your organisation need a bookkeeper or an accountant?
Are you up to date with the latest Tax Office requirements?
Do you know exactly what a new salary position costs?

Get all your workforce financial questions answered in these practical workshops presented by Debbie Wilson, an exceptional financial controller with many years experience working collaboratively with NT Community Sector organisations.

Managers Workforce Skill Swaps:

Enjoy an informal breakfast and the unique opportunity to network with some of the NT Community Sectors most experienced managers.

An overarching workforce theme will be introduced, then time for frank and open discussion allowing you to get to the bottom of some of your staff management, recruitment and retention issues.

All training is provided free to Community Sector employees but numbers are limited

Reserve your place by telephoning 89482665 or email admin@ntcoss.org.au



NT Council of Social Service would like to acknowledge the valued support of the Commonwealth Department of Education, Science and Training and the Northern Territory Department of Employment, Education and Training